



Town of Plaistow ♦ Board of Selectmen
145 Main Street ♦ Plaistow ♦ NH ♦ 03865

PLAISTOW BOARD OF SELECTMEN MINUTES:

DATE: Monday, July 16, 2012

MEETING CALLED TO ORDER: 6:31 pm

SELECTMEN:

Chairman, Michelle Curran
Selectman, Charles Blinn
Selectman, Daniel Poliquin - excused

Vice Chairman, John Sherman
Selectman, Robert Gray
Town Manager, Sean Fitzgerald

AGENDA:

MINUTES:

Motion by J. Sherman to approve the Minutes of June 18, 2012 with change to page 3 (fourth paragraph, second line add "the home of the Wood Press" and third line change "wood press" to "Wood Press".

2nd by R. Gray.

Vote: 3-0-1.

Abstain: M. Curran.

Motion carries.

Motion by R. Gray to approve the Minutes of June 22, 2012 as written.

2nd by C. Blinn.

Vote: 3-0-1.

Abstain: J. Sherman.

Motion carries.

PUBLIC COMMENT:

Roy Jeffrey:

- Last July 9th they celebrated Sean's birthday, he was 39 again.
- He took bus trip to Ogunquit Playhouse in York, Maine with the Recreation Department to see South Pacific. It was very good. He is looking forward to the August and October Recreation trips.
- On July 20th, he, Buzzy Blinn, Michelle Curran and Sean Fitzgerald will be going to Hannah Dustin Nursing Home for a visit. He was there today and visited Irving Carelis who ran Carelis' Jewelry store. Irving is now 91 years old. He also visited with Dan Harrington who was not doing well today. He thought it was a good idea to go down and pass the time of day with them.
- On July 24 at 2pm the American Legion is going to erect new white crosses with artificial flower on the Town Hall Green to replace the current ones that are showing wear.
- This year is the anniversary of the end of the Korean War and he is working with Sean to do something similar for the Plaistow Koreans as they did for the WWII Plaistow residents. He will work with the American Legion to verify the list of persons.

PRESENTATION OF PORTRAIT OF TOWN HALL - NATALIE TARZIA

M. Curran welcomed Natalie Tarzia and her family.

N. Tarzia presented the Town and Board of Selectmen with an oil painting she did of Town Hall. Natalie has loved art since she was little girl. She got started while she was in the 6th grade (12 years old). She started to draw pictures and her mother suggested for her to go to art school. Her grandmother helped her to find an art school and people started commissioning her to do work for them. She drew a picture of her teacher's daughter which made her teacher ecstatic. A few months back her grandmother heard Town Hall was looking for a picture of Town Hall so she took a snapshot of Town Hall and drew it.

M. Curran noted the Board of Selectmen and Town was honored to be given this picture. She presented Natalie with a Citation and a Thank You card.

S. Fitzgerald thanked Natalie.

J. Sherman suggested to have the picture displayed on the first floor of Town Hall with a note of who donated so all can see.

APPOINTMENT WARRANTS - CONFLICT OF INTEREST

William Smith, Vice Chairman, (one year - expiration 3/2013)

W. Smith discussed his background. He moved to Plaistow in 1997. He has lived in Plaistow for 15 years and is a father of two young boys. He wanted to give back to the Community by joining a committee.

R. Gray inquired if he wanted any changes made to the committee.

W. Smith noted at the present time he was just following Dennis' leadership.

Dennis Naffah, Chairman of the Conflict of Interest Committee

D. Naffah noted the Committee met the 3rd Tuesday of every month at 7pm at the Library. They do not meet in July, August, November or December. The Committee is a five member board with no alternates and now has a full board. He welcomed the Board of Selectmen to visit their meetings and noted their meetings are open to the public.

J. Sherman thanked Bill for joining the committee.

John Moynihan, Member (one year - expiration 3/2013)

M. Curran thanked John for being present and joining the Committee.

J. Moynihan discussed his background. A resident of Plaistow for 15 years, lives on Chandler Avenue, is retired, has 9 grandchildren and was looking to give back to the community so he thought it was a good thing to join this Committee.

J. Sherman thanked John for joining the Committee.

Scott Sullivan, Member (one year - expiration 3/2013)

M. Curran welcomed Scott.

S. Sullivan discussed his background. He has been a member of the community for 20 years, was on the Fire Department and was looking to help out the community so he joined the Committee.

SWEARING IN OF POLICE OFFICER CANDIDATE: EDWARD LUKAS, JR.

Chief Steven Savage introduced Edward Lukas Jr and discussed his background. Ed Lukas is filling the last Full Time Officer position. He is 24 years old and lives Plaistow with mother. His father passed away last month. Ed is a graduate of Timberlane Regional High School and received his Bachelor's Degree in Criminal Justice from Plymouth State.

E. Lukas noted he would turn 25 in January. It has been a dream of his to be a Police Officer. His father was Police Officer and Sheriff.

R. Gray gave condolences for the passing of his father and wished Ed a long and prosperous career.

J. Sherman welcomed Ed. He was pleased that Ed was a lifelong resident of Plaistow. He thought it was really important that Police feel that it is a community and a team of Plaistow.

S. Fitzgerald discussed interview process with Ed and his reference of his family during the interview process.

SWEARING IN OF FIREFIGHTERS: MORGAN T. FISHER, ANDREW D. OWENS, ERIN N. WHITE & JOSHUA E. GAGNON - CHIEF MCARDLE

John Stevens

Chief McArdle introduced John Stevens and discussed his background. John is the newest Full Time Firefighter. He has been on the Department since 2007, promoted to Lieutenant in 2009, has a military background and will not be sworn in this evening but that will be completed after his six month probationary period. The voters approved the hiring of a Fulltime Firefighter back in March. The Chief explained the hiring process.

J. Stevens discussed his background. He has lived in Plaistow since 1999 at 174 Main Street and has been on the Department since 2007. He thanked all for opportunity to serve the community and noted he loves his job.

J. Sherman welcomed John Stevens. He inquired how the additional person would be deployed on the Fire Department and how he would help with the department.

Chief McArdle discussed all go out in groups of two. The addition of a person will allow for additional persons to do inspection enforcement and administrative activities that are required around the Department. Training activities will be able to be complete during the day time. Since the call volume has increased the third person will allow for better coverage. He is considering to have a person in the station from 6 am until 6 pm.

J. Sherman welcomed John Stevens.

S. Fitzgerald discussed John Stevens' military background; valuable knowledge as a certified truck mechanic; and a great candidate. He congratulated him.

Andrew D. Owens

Chief McArdle discussed selection process last year. Andrew completed his 6 month probation, has gone through the selection process, and is a great addition to the Department.

S. Fitzgerald read Andrew Owens' background: successfully completed his probationary period for Full Time employment, a member of the Newton Fire Department and has his Associates in Fire Science.

Morgan T. Fisher

S. Fitzgerald read Morgan's background: returning from a short leave of absence, graduated from Timberlane High School, joined the Department in 2008, attended the NH Fire Academy's Recruit School in 2010 and graduating with certification through Firefighter III in May of 2010.

Chief McArdle noted Morgan loves to assist the Fire Department at their rabies clinic, has a desire to help and was glad to see him to return.

Erin N. White

Chief McArdle noted Erin came to the Plaistow Fire Department from Newton, she is a Full Time EMT with Action Ambulance and decided she wanted to be a firefighter.

S. Fitzgerald read Erin's background: Erin joined the Department this past winter after she moved into Town from Newton, has her Bachelors in Applied Animal Science-Equine Management from the University of NH, completed Firefighter I, and has her NH EMT license.

Joshua E. Gagnon

Chief McArdle noted Joshua came to Plaistow Fire Department a year and a half ago. He attended Merrimack College and is a graduate of Timberlane High School.

S. Fitzgerald read Joshua's background: graduate of Timberlane High School, has a Bachelor's in Business from Merrimack Collage, completed Fire Science earlier this year, has his NH EMT license and recently completed Firefighter I.

M. Curran thanked all.

Maryellen Pelletier, Town Clerk swore in Firefighters: Morgan T. Fisher, Andrew D. Owens, Erin N. White and Joshua E. Gagnon.

Each read Oath of Office.

NON PUBLIC - RSA 91-A:3 II (e) LEGAL - DETECTIVE BRIEFING - CHIEF SAVAGE
Motion by R. Gray to go into Non Public under RSA 91-A:3 II (e) Legal.

2nd by J. Sherman.

Board members polled: M. Curran = yes; J. Sherman = yes; C. Blinn = yes; R. Gray = yes
Absent: D. Poliquin

Board went into Non Public at 7:31 pm - Board returned to Public Session at 8:20 pm.

R. Gray departed the Board of Selectmen meeting at 8:20 pm

TOWN MANAGER REPORT

S. Fitzgerald discussed:

- Police Chief's presence to discuss Second-Hand Dealers/Pawnbrokers Licenses, surplus of Crown Victoria and approval of NHDOT on closure of slip lane (Elm Street and Main Street).
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Second-Hand Dealers/Pawnbrokers Licenses

J. Sherman noted he was glad the Police Chief was able to confirm they have good relationships with pawnbrokers in Town.

Chief Savage noted their strength is in the enforcement side and staying on top of them. Three of them work with the Police Department and testify in court for them if needed. He recommended that they move forward with the approval of the submissions.

J. Sherman discussed list of employees who work for the pawnbrokers which are given to the Police Department.

Chief Savage discussed cursory check being done on employees that work there.

Surplus of Police Cruiser

S. Fitzgerald discussed recommendation to surplus a 2004 Crown Victoria with 115,000 miles on it.

Motion by J. Sherman to authorize the Town Manager to surplus the 2004 Ford Crown Victoria Vin#2FAHP71WX4X143335.

2nd by C. Blinn.

Vote: 3-0-0.

Motion carries.

Slip Lane

S. Fitzgerald discussed putting barrels back on the slip lane. He suggested to hold a Public Hearing next week to discuss the merits of eliminating that slip lane. He reviewed the final comments from NHDOT which are recommendations for the Town:

- Inform NHDOT the day the barrels will be installed so they can have a representative present.
- The tree will need to be trimmed - Dan Garlington of the Highway Department will handle.
- Police Department will monitor truck traffic on Main Street and Elm Street.

Welcome To Plaistow Sign

S. Fitzgerald discussed evaluations of "Welcome To" signs. The mark up of sign has been given to an artist from the Sign Center in Haverhill.

M. Curran discussed Raymond's sign which she thought was too busy and not easy to read. She thought the submitted Plaistow sign was too busy and would like to see other options and concepts.

J. Sherman inquired how wide the sign was because no width was noted on item presented.

S. Fitzgerald noted he would get that information.

M. Curran inquired where the placement of the sign would be.

S. Fitzgerald noted at the end of Route 125 near the Kingston/Plaistow line and near Mortgage Specialists.

J. Sherman inquired what would be on the back of the sign.

S. Fitzgerald noted nothing at this time.

M. Curran was concerned with nothing being listed on the back. She inquired what had happened to the previously submitted signs from Lorraine DeSalvo.

S. Fitzgerald noted he was going to use Lorraine's signs for other areas in Town.

M. Curran suggested to bring more information back to the Board.

Radar Panels

Chief Savage noted the radars would be calibrated and their brackets would be adjusted downward for better visibility.

J. Sherman discussed location of radar near Jesse George. Persons are going below average when they come off of Jesse George. The idea of the sign is helpful and needed however he thought the data they would see would be less than thirty because of the location and suggested it be put further past the Legion.

Donations

Chief Savage noted he reached the target dollars for the K9 safety vest. All money raised that was needed was through the placement of donation cans throughout the Town and they would be collected later on this week. He discussed his original request for \$2,500 for the K9 Memorial and asked for an increase to \$5,000 for the memorial due to the addition of the sprinkler system for the green and the private donation of a granite bench. He thought the additional money could be raised through donations and was just asking to increase the amount that was approved previously from \$2,500 to \$5,000 however he does not think he would need the full \$5,000.

***Motion by J. Sherman to increase the amount of the Memorial from \$2,500 to \$5,000.
2nd by C. Blinn.***

C. Blinn noted he was in favor of the increase as long as it was not coming out of taxpayers' money.

Vote: 3-0-0.

Motion carries.

Chief Savage informed the Board that they did post the 6 month statics on the Police Department web site.

REVIEW OF ANNUAL ASSESSING UPDATE/ANNUAL RECOMMENDATIONS

S. Fitzgerald noted Wil Corcoran sent out his annual assessments to the Board. He has determined that Plaistow's assessed values are reflecting a 99.8% of market value. The State Standards are between 90% and 110 % of market value. Wil's recommendation was to leave the assessments as they are for this year.

J. Sherman noted the Memo from Corcoran Consulting Associates covers it quite well.

Motion by J. Sherman to direct the Town Manager to inform the Assessing Agent that the Board of Selectmen agrees with his assessing recommendation and that a statistical update of the property is not necessary in 2012.

2nd by C. Blinn.

Vote: 3-0-0.

Motion carries.

TOWN MANAGER REPORT

S. Fitzgerald discussed:

- Finalizing contract with Sewell. Conference call held with representatives of Sewell last week to discuss proposal.
- Working with Jeff Padellaro and Town Staff regarding contracts.
- Beede Waste conference call this Thursday, July 19th at 10am.
- Last week John Boisvert from Pennechuck Water works provided update to the Town regarding Twin Ridge, design of water line, meeting with NHDOT and they have not received formal approval from PUC as of yet.
- Elder Affairs met last week to discuss the date for their Senior Service Summit on September 26th from 10am until 1pm at the Fish and Game
- NHDOT is reviewing a concept plan that the Town has prepared for Main Street ADA/crosswalk.

M. Curran discussed the current walkways and inquired if they were done by another company because someone had informed her that they were slippery.

S. Fitzgerald noted they used the same contractor as previous however he would look into them and report back to the Board.

- Plaistow Economic Development meeting held Wednesday, June 27th.
- Rockingham Economic Development Center (REDC) of Southern New Hampshire mailed out their 2012 Comprehensive Economic Development Strategy (CEDS) to the Town.
- Planning Board meets this Wednesday, July 18th. They will review: the proposal of the new Walgreen's at the Old Shaw's Plaza; site plan application for mixed use at 241 Main Street; and agenda for the workshop to be held on August 1st regarding the solicitation of input from the public on the Main Street Traffic Calming Study.
- CIP
- Stormwater Management responsibilities being worked on with Rich Masters from Normandeau.
- Ad-hoc Information Technology Committee meeting met last week with official from the Timberlane School District to evaluate the recent Voice Over Internet Protocol (VOIP) telephone system.

J. Sherman inquired who was on the Technology Committee.

S. Fitzgerald noted Chief Savage, Janet Gallant, Deputy Jones, Sarah Gibbs, and Dean Zanello.

J. Sherman inquired if he meet with John Holland from Timberlane.

S. Fitzgerald believed he was present along with the Interim Superintendent of Schools.

J. Sherman suggested having a volunteer from the Town on the Committee and to place the information on Cable Channel.

S. Fitzgerald noted he would put something up on the Cable Channel.

- Plaistow First Committee recommendation updates.
- Constituent of Senator Shaheen's office will be present at Town Hall on Thursday, July 26th from 10am until 2pm on the second floor.
- Old Home Day, a very successful event.

J. Sherman suggested if anyone is on the reviewing stand they should be at the beginning of the parade. It seems like a logical protocol to him.

Motion by J. Sherman to nominate Dan Bush as the Chair of the Old Home Day Committee. 2nd by C. Blinn.

J. Sherman noted he did speak to Dan Bush during Old Home Day regarding his interest for the Chairman position and Dan noted he would be interested.

Vote: 3-0-0.

Motion carries.

- 2013 Budget Development Forms which he will soon be sending to Department Heads.
- Town Report Advisory Committee met June 28th to discuss the theme, timeline and dedication.

OTHER BUSINESS

M. Curran noted there was no Other Business to announce.

SIGNATURE FOLDER

M. Curran noted the Signature Folder and Manifest were going around.

SELECTMEN'S REPORTS

C. Blinn:

- Attended Elder Affairs Committee meeting. Sean stopped by to update them on parking for the elderly out front of Town Hall. He explained that it couldn't be done in one day but it would get done in a month or so. Old Home Day was discussed. Roy Jeffrey informed them that it was a good day however they needed a little help on the reviewing stand. For the rest of their meeting they worked on the organization of the Service Fair and have outreached to 46 service units.

- Attended Conservation meeting. They discussed Center Circle and a tent problem. They reviewed the land, encroachment on wet lands, the volleyball set up that was placed on the same area and found there was no concern for encroachment on wet lands. The Town was awarded through the Conservation Commission an award and 10 elms from the Elm Research Institute. They will receive them at a later date however there are no decisions at the present time regarding the location of the plantings of the trees.

J. Sherman:

- Budget Committee does not meet this time of year.
- Town Report Advisory Committee met and discussed few things and have gone out for a solicitation of a Town Report Theme. They will be meeting again.
- Old Home Day was a successful day. He was glad Dan Bush was able to continue as Chairman. He noted attendance was done a bit this year and wondered if it was because of the start of the 4th of July week. He believed originally Old Home Day was on the 4th Saturday of June not the last Saturday so it would avoid the Fourth of July and offered a date change as a suggestion.

M. Curran:

- Family Mediation takes July off but will meet in August.
- Attended Old Home Day. It was a beautiful day. The day went very well.
- Will be going to Hannah Dustin on Friday with Roy, Buzzy and Sean.
- Plans to attend the Beede conference call meeting.

J. Sherman:

- Attended the concert last week, it was great. It was the B Street Bombers.
- Lee Lewis and the Crew is this Wednesday on the Town Hall Green.
- 6:30 the First Baptist has ice cream.
- This week is a Recycling week.

NON PUBLIC

Motion by J. Sherman to go into Non Public under RSA 91-A:3 II (a) Personnel and (e) Legal. 2nd by C. Blinn.

Board members polled: M. Curran = yes; J. Sherman = yes; C. Blinn = yes

Absent: D. Poliquin and R. Gray.

Public Meeting adjourned at 9:31 pm.

Respectfully Submitted,
Audrey DeProspero